



Cantina LAREDO.
gourmet mexican food

10 Upper St. Martin's Lane, St. Martin's Courtyard, London, WC2H 9FB

Tel: 020 7420 0630 Fax: 020 7420 0631

Email: coventgarden@cantinalaredo.co.uk

Large Party Booking Form 2012

To confirm and guarantee your booking, please complete and return the details below.

Name of organisation/party:			
Contact telephone number:			
Email address:			
Other contact address if applicable:			
Date of booking:			
Time of booking:			
Number in party: Are there any children? How many?			
Name on credit card:			
Type of card:			
Credit card number			
Start Date		Expiry Date:	
CCV Number (last 3 digits on back of card)			
Authorised signatory name:			
Signature:			
Date:			

Terms & conditions:

1. Your credit card details must be provided to secure the booking.
2. Any amendment to the number of guests on the booking form must be notified 3 days prior to the event. Where amendments to the number of guests are not notified 3 days prior to the event, the final numbers shall be deemed to be confirmed as stated on the booking form.
3. Any cancellation or variation to the booking must be made 3 days prior to the event. Where a booking is cancelled or varied without 3 days notice a charge of £10 for each guest confirmed in accordance with clause 2 above, will be taken from the credit card provided in accordance with clause 1 above.
4. If you arrive more than 15 minutes after the reservation time, your table will be released if there are guests waiting. If your table has been released due to you not arriving within 15 minutes of your booking time, you will be put on a call ahead list on arrival and be given the next available table/s for your party size. You will be seated at the manager's discretion if a large number of your party has not arrived on time. Please call and let us know if you are running late.
5. Every guest must order food to the value of a least £10, failing which a charge of £10 will be made.
6. Payment can be taken from a number of guests provided the bill is split equally between the number of guests. Where people pay for what they have ordered, the party organiser must collect all payments and settle the bill in full with the waiter. The person making the booking is responsible for settlement of the bill in full. Where settlement is not made in full on the date of the event any shortfall will be taken from the credit card provided on the booking form.
7. All dinner bookings are for a 2 ¼ hour sitting unless otherwise agreed in writing by us.
8. A discretionary service charge of 12.5% will be added to the bill. 100% of the service charge goes to our staff.

Please return by email to coventgarden@cantinalaredo.co.uk or fax to 020 7420 0631, or post to Cantina Laredo, 10 Upper St. Martin's Lane, St. Martin's Courtyard, London, WC2H 9FB.